

INFORMATIONAL LETTER NO. 2055-MC-FFS

DATE: October 9, 2019

TO: Iowa Medicaid Enrolled Home and Community Based Services (HCBS) Waiver and Habilitation Providers

APPLIES TO: Managed Care (MC) and Fee-for-Service (FFS)

FROM: Iowa Department of Human Services (DHS), Iowa Medicaid Enterprise (IME)

RE: 2019 Provider Quality Management Self-Assessment

EFFECTIVE: Upon Receipt

The HCBS (Home and Community Based Services) 2019 Provider Quality Management Self-Assessment process is now ready for completion. HCBS providers enrolled in these services are required to complete the Self-Assessment:

Adult Day Care, Agency Consumer-Directed Attendant Care (CDAC), Assisted Living Service, Behavior Programming, Counseling, Day Habilitation, Elderly Waiver Case Management, Family and Community Support Services, Family Counseling and Training, Home-Based Habilitation, In-Home Family Therapy, Interim Medical Monitoring and Treatment (IMMT), Mental Health Outreach, Prevocational, Residential-Based Supported Community Living (RBSCL), Respite, Supported Community Living (SCL), and Supported Employment (SE).

Training Webinar:

A training webinar is available to communicate instructions for completion on the [self-assessment webpage](#)¹. **Staff responsible for completing the self-assessment forms are required to view the training prior to submission.**

Both the completed Self-Assessment and Address Collection Tool forms must be received by the IME no later than December 1, 2019. Failure to submit the required documents by December 1, 2019, will jeopardize your agency's Medicaid enrollment.

Should you have additional questions after viewing the training regarding this letter or the Self-Assessment and Address Collection Tool, direct these questions to your regional HCBS Specialist. Specialists are assigned based on the county where the parent agency is located. To locate a list of the regional specialists and their contact information, visit the [DHS website](#)².

¹ <https://dhs.iowa.gov/ime/providers/enrollment/provider-quality-management-self-assessment>

² <https://dhs.iowa.gov/ime/members/medicaid-a-to-z/hcbs/hcbs-contacts>